CASE MEETING MINUTES

Location: 440 Goodwin Hall
Date: Tuesday, December 10, 2019
Time: 2:00-3:00 p.m.
Host: Mining and Minerals Engineering

Case Reps:
Those in attendance marked w/ a ✓

Jama Green – Rep AOE ✓
Erin Wilson – Rep. AOE ✓
Cristina Rose-Castaner – Rep. BEAM ✓
Jody Humphreys – Rep BEAM ✓
Melissa Nipper – Alt BEAM ✓
Bonnie Franklin – Alt CEE ✓
Rachel Atwell – Rep CEE ✓
Stacey Ratcliffe – Alt ChemE ✓
Brad Reed – Alt ChemE ✓
Lee Bishop – Alt COE ✓
Kristy Morrill – Rep COE ✓
Teresa Hall – Rep CS ✓
Melanie Darden – Alt CS ✓
Michael Davis – Alt CS ✓
Alicia Sutherland – Alt ECE ✓
Debbie Collins – Rep ECE ✓
Laura Villada – Rep ECE ✓
Hope House – Rep EngEd ✓
Margo Currie – Alt EngEd ✓
Kathy Wilkes – Rep ISE ✓
Hannah Parks – Alt ISE ✓
Jamie Archual – Rep ME ✓
Brandy McCoy – Alt ME ✓
Sara Phillips – Alt ME ✓
Heather Whedbee – Alt ME ✓
Lori Andrews – Alt MME ✓
Gwen Davis – Rep MME ✓
Amelia Hill – Rep MSE ✓
LeeAnn Ellis – Rep MSE ✓

I. Call to order
Jama Green and Sara Phillips called the meeting to order at 2:00 pm.

II. Welcome and Thank you for hosting – Mining and Minerals Engineering – Lori Andrews and Gwen Davis

III. Introductions – Name and Department for Dean Nelson
IV. Approval of minutes from last meeting

Minutes from the November meeting were approved by Rachel, seconded by Jama. Please email the approved minutes to the staff in your department: http://case.eng.vt.edu

V. Old Business

a. Attendances are being recorded – Meetings are held the 2nd Tuesday of each month. Prior notice of absence is appreciated.

b. Any issues regarding housekeeping with the Budd Group, please contact Greg Canaday at 231-9614 or gregmc1@vt.edu. Discussion from the group is that cleaning seems to be getting a bit better. Please send on collective email from your department for any issues needing to be addressed.

c. CASE Luncheon will be held on May 12th – Lee is in contact with Bianca at The Inn working on details. Jamie has agreed to the welcome speech.

d. The Holiday Drives for the Montgomery County Christmas Store and Santa to a Senior were a huge success! 8 – 10 boxes were collected for the Christmas Store and 28 seniors were adopted. Thank you for all that participated!

e. If your department is interested in a Benefits Presentation, please contact Ann Cronley at 231-7777 or abcronley@vt.edu

VI. New Business:

a. Winter Break Social – Program Committee will be meeting on December 13 to finalize the event. Stay tuned for more information!

VII. Committee Feedback/Updates

a. Resources Committee – Jamie Archual: no update

b. Engagement Committee – Kathy Wilkes: currently gathering information for newsletter

c. Outreach Committee – Jama Green: no update

d. Programs Committee – Erin Wilson: Winter Break Social currently being planned.

VIII. Committee Break Out Sessions – N/A

IX. Staff Senate Update: Hannah Parks – There are career pathing opportunities for staff education developmental. Hannah will send out additional information. Students for sustainability is also conducting ongoing research for ADA. Also, Kathy Wilkes and family are home and settling in very well! 😊

X. Next Meeting – Tuesday, January 14, 2020 from 2:00 – 3:00 pm in 440 Goodwin Hall – Hosted by Electrical and Computer Engineering.

XI. Information from Dean Nelson: Currently 9 building projects that are ongoing. They are hoping to double the graduate program in NOVA. There are 35 – 37 faculty
searches underway. Holden Hall demo is completed. The College is in a great position for grown!

XII. Adjourn – at 2:30 pm. – Enjoyed Cookie Exchange!

XIII. Excused Tardies and Absences: N/A