

CASE MEETING MINUTES

Location: 440 Goodwin Hall
Date: Tuesday, December 10, 2019
Time: 2:00-3:00 p.m.
Host: Mining and Minerals Engineering

Case Reps:	Jama Green – Rep	AOE	✓
Those in attendance marked w/ a ✓	Erin Wilson – Rep.	AOE	✓
	Cristina Rose-Castaner – Rep.	BEAM	✓
	Jody Humphreys – Rep	BEAM	✓
	Melissa Nipper – Alt	BEAM	✓
	Bonnie Franklin – Alt	CEE	✓
	Rachel Atwell – Rep	CEE	✓
	Stacey Ratcliffe – Alt	ChemE	✓
	Brad Reed – Alt	ChemE	✓
	Lee Bishop – Alt	COE	
	Kristy Morrill – Rep	COE	✓
	Teresa Hall – Rep	CS	
	Melanie Darden – Alt	CS	
	Michael Davis – Alt	CS	
	Alicia Sutherland – Alt	ECE	✓
	Debbie Collins – Rep	ECE	
	Laura Villada – Rep	ECE	
	Hope House – Rep	EngEd	✓
	Margo Currie – Alt	EngEd	
	Kathy Wilkes – Rep	ISE	
	Hannah Parks – Alt	ISE	✓
	Jamie Archual – Rep	ME	✓
	Brandy McCoy – Alt	ME	✓
	Sara Phillips – Alt	ME	✓
	Heather Whedbee – Alt	ME	
	Lori Andrews – Alt	MME	✓
	Gwen Davis – Rep	MME	✓
	Amelia Hill – Rep	MSE	
	LeeAnn Ellis – Rep	MSE	

I. Call to order

Jama Green and Sara Phillips called the meeting to order at 2:00 pm.

II. Welcome and Thank you for hosting – Mining and Minerals Engineering – Lori Andrews and Gwen Davis

III. Introductions – Name and Department for Dean Nelson

IV. Approval of minutes from last meeting

Minutes from the November meeting were approved by Rachel, seconded by Jama. Please email the approved minutes to the staff in your department:
<http://case.eng.vt.edu>

V. Old Business

- a. Attendances are being recorded – Meetings are held the 2nd Tuesday of each month. Prior notice of absence is appreciated.
- b. Any issues regarding housekeeping with the Budd Group, please contact Greg Canaday at 231-9614 or gregmcl@vt.edu. Discussion from the group is that cleaning seems to be getting a bit better. Please send on collective email from your department for any issues needing to be addressed.
- c. CASE Luncheon will be held on May 12th – Lee is in contact with Bianca at The Inn working on details. Jamie has agreed to the welcome speech.
- d. The Holiday Drives for the Montgomery County Christmas Store and Santa to a Senior were a huge success! 8 – 10 boxes were collected for the Christmas Store and 28 seniors were adopted. Thank you for all that participated!
- e. If your department is interested in a Benefits Presentation, please contact Ann Cronley at 231-7777 or abcronley@vt.edu

VI. New Business:

- a. Winter Break Social – Program Committee will be meeting on December 13 to finalize the event. Stay tuned for more information!

VII. Committee Feedback/Updates

- a. Resources Committee – Jamie Archual: no update
- b. Engagement Committee – Kathy Wilkes: currently gathering information for news letter
- c. Outreach Committee – Jama Green: no update
- d. Programs Committee – Erin Wilson: Winter Break Social currently being planned.

VIII. Committee Break Out Sessions – N/A

IX. Staff Senate Update: Hannah Parks – There are career pathing opportunities for staff education developmental. Hannah will send out additional information. Students for sustainability is also conducting ongoing research for ADA. Also, Kathy Wilkes and family are home and settling in very well! ☺

X. Next Meeting – Tuesday, January 14, 2020 from 2:00 – 3:00 pm in 440 Goodwin Hall – Hosted by Electrical and Computer Engineering.

XI. Information from Dean Nelson: Currently 9 building projects that are ongoing. They are hoping to double the graduate program in NOVA. There are 35 – 37 faculty

searches underway. Holden Hall demo is completed. The College is in a great position for growth!

XII. Adjourn – at 2:30 pm. – Enjoyed Cookie Exchange!

XIII. Excused Tardies and Absences: N/A



College Association of Staff in Engineering