

CASE MEETING MINUTES

Location: 440 Goodwin Hall

Date: Tuesday, October 9, 2018

Time: 2:00-3:00 p.m.

Host: Chemical Engineering

Attendance: AOE – Jama Green, Rep.
BEAM – Jody Humphreys, Rep.
Melissa Nipper, Alt.
Christina Rosa-Castaner, Rep.
Tracy Smith, Alt.
Beverly Williams, Alt.
CEE – Bonnie Franklin, Alt.
Rachel Esquivel, Rep.
ChemE – Stacey Ratcliffe, Alt.
COE – Kristy Morrill, Rep.
Lee Bishop, Alt.
CS – Teresa Hall, Rep.
ECE – Laura Villada, Rep.
ME – Jamie Archual, Rep.
Sara Phillips, Alt.
Heather Whedbee, Alt.
MME – Gwen Davis, Rep.
Shelley Seckers, Alt.
MSE – Amy Hill, Rep.

College Association Staff in Engineering

I. Call to order

Teresa Hall called the meeting to order at 2:00 pm.

II. Welcome and Thank you for hosting – Chemical Engineering

III. Introductions – Name and Department

IV. Approval of minutes from last meeting

Minutes from the September meeting were approved by Teresa. Please email the approved minutes to the staff in your department: <http://case.eng.vt.edu>

V. Guest Speaker – Erin McCann, Director of Strategic Planning “Ut Prosim Difference: Connecting the Motto to the Mission”

- a. Please see attachments handed out from Ms. McCann attached to the minutes.

VI. Old Business

- a. Questions, if any about Fall Kick-Off (October 12 from 11:30 – 1:30)
 - i. Please have coolers to Goodwin Hall by 11:00 am.
 - ii. RSVP's are due by Thursday 10/11 – no food without name tag, no name tag without RSVP.
 - iii. Hokie Bird is confirmed to be at our event.
 - iv. Jamie will be providing music.
 - v. Teresa has reserved 2 corn hole boards and giant jenga for games.
- b. New CASE website is done, just waiting for it to be switched over!
- c. We agreed once again to work with the Salvation Army and NRV Agency on Aging for holiday drives. Teresa will send out more information soon!

VII. New Business – N/A

VIII. Next Meeting – Tuesday November 13, 2018 from 2:00 – 3:00 pm in Goodwin Hall, room 440 (Capsule) – Hosted by Aerospace and Ocean Engineering.

IX. Adjournment – at 2:56 pm.



CASE

College Association of Staff in Engineering