

CASE MEETING MINUTES

Location: Zoom Meeting
Date: Tuesday, April 12th, 2022
Time: 2:00-3:00 p.m.
Host: Jody Humphreys

Case Reps:
Those in attendance

Audri Cunningham	CPES
Bradley Reed	ChemE
Brandy McCoy	Dean's Office
Christy Cumbia	CEE
Debbie Collins	ECE
Erin Wilson	AOE
Hope Lewis	ME
Jamie Archual	ME
Jody Humphreys	BEAM
Lori Andrews	MME
Margo Currie	EngEd
Miriam Snyder	ME
Nicole Akers	Deans Office
Nichole White	Dean's Office
Sarah Martin	CEE
Shelia Crow	BEAM
Stacey Ratcliffe	ChemE

Notified Alicia Sutherland
Absences:

- I. **Call to order**

Jody Humphreys called the meeting to order at 2:05 pm.
- II. **Welcome and Thank you for joining**
- III. **Introductions**
- IV. **Discussion of pending items from last meeting**
- V. **Old Business**
 - a. COVID –
 - i. All service still available through Hokie Wellness
 - ii. PHEL – effective June 1 – leave will no longer be available
 - b. Employee Recognition Awards – quite a few nominations have been received. They will be evaluated. Awardees will be notified between 5/10 – 5/17

c.

VI. New Business:

- a. Mental Health Survey –
 - i. Personalized links sent out via email – Due 4/18/22
- b. Employee Recognition Day – 5/18/22
 - i. https://vtx.vt.edu/notices/2022/05/hr-2022-employee-appreciation-day-details.html?utm_source=cmpgn_news&utm_medium=email&utm_campaign=vtUnirelNewsDailyCMP_050522-fs
- c. CASE Officers/Committee updates –
 - i. Staff Senate representative from CASE – Nicole Akers
 - ii. Communications – Brad Reed and James Archual to temporarily assist with communications duties.

VII. Committee Feedback/Updates:

- a. Resources Committee – no updates
- b. Engagement Committee – Lee Bishop – staff gifts to be delivered shortly
- c. Outreach Committee – no updates
- d. Programs Committee – no updates

VIII. News:

IX. Staff Senate Update: <https://www.staffsenate.vt.edu/>

X. Next Meeting – Tuesday, May 10, 2022 from 2:00 – 3:00pm

XI. Adjourn – at 2:33 pm.