

CASE MEETING MINUTES

Location: Zoom Meeting

Date: Tuesday, January 11th, 2022

Time: 2:00-3:00 p.m.

Host: Jody Humphreys

Case Reps:
Those in attendance

Alicia Sutherland	ECE
Amy Hill	MSE
Brandy McCoy	Dean's Office
Cristina Rosa Castaner	BEAM
Debbie Collins	ECE
Erin Wilson	AOE
Hope Lewis	ME
Jody Humphreys	BEAM
Kim Grandstaff	MSE
Lee Bishop	Dean's Office
Lori Andrews	MME
Michael Davis	CS
Miriam Snyder	ME
Nichole White	Dean's Office
Shelia Crow	BEAM

Notified Absences: Sarah Martin, Margo Currie, Stacey Ratcliffe

College Association of Staff in Engineering

I. Call to order

Jody Humphreys called the meeting to order at 2:03 pm.

II. Welcome and Thank you for joining

III. Introductions

IV. Approval of minutes from last meeting

V. Old Business

VI. New Business:

- a. VT Athletics Vaccination Policy – for all guest attending indoor events, a vaccination card must be presented or a negative test within 72 hours prior to event
 - i. <https://hokiesports.com/news/2022/1/10/general-virginia-tech-athletics-institutes-vaccination-policy-for-indoor-events.aspx>
- b. Vaccine Booster Clinic – Tuesday, January 25, 9am to 5pm

- c. Anyone vaccinated more than 6 months ago will be considered “unvaccinated” and will have to follow the guidelines for those that have not received the vaccine.
 - i. Valid booster card must be uploaded into system to be considered vaccinated.
 - ii. <https://ready.vt.edu/vaccinations.html>
- d. K95 masks – being supplied via procurement. Hokiemart order must be placed to receive. Supplies have run out, new shipments being received.
- e. CASE Winter Social has been cancelled due to current highly reported cases of COVID
 - i. Events committee will create goodie bags using purchased supplies. These will be delivered to the departments at a later date.
 - ii. Melissa Nipper has resigned from CASE due to a change in role title. We thank you for all her service to CASE. The communications committee will be looking for a new lead.
- f. Training for the new HR Onboarding Portal is open for registration. Zoom class is available through January 27th.
- g. CASE meetings will be held via Zoom until further notice.

VII. Committee Feedback/Updates:

- a. Resources Committee – No update
- b. Engagement Committee – No update
- c. Outreach Committee – No update
- d. Programs Committee – Erin Wilson: information above in New Business section

VIII. News:

IX. Staff Senate Update: No update.

X. Next Meeting – Tuesday, February 8, 2022 from 2:00 – 3:00pm

XI. Adjourn – at 2:38 pm